



## TERMS AND CONDITIONS 2010

### **ENGLISH TUITION:**

All students must have paid for their registration IN FULL by the FIRST day of classes or they will not be permitted to attend classes.

#### **Prior to Start Date:**

Rennert requires that all cancellations are received in writing at least 10 business days prior to start date. If cancellation is received less than 10 business days prior to start date, or if the student fails to arrive on start date, tuition is not refundable.

The student will be entitled to a tuition credit only, which is valid for one year.

The \$145 Registration Fee is a not refundable if courses are cancelled but may be applied to future registrations in the same calendar year.

Rennert will make refunds only to the person or agency that paid the school.

#### **After classes begin:**

No monetary refunds will be made. Tuition cancellations must be given 4 weeks prior to departure date. Tuition credit will be issued to the person or agency that paid the school less the 4 weeks notice. Tuition credit is valid for one year from the date the credit was issued and cannot be transferred to another student. We require 4 weeks notice for all program changes after the initial start date and a \$60 program change fee will apply. There are no program changes or tuition credit given on programs of 4 weeks or less. Tuition credit from group classes cannot be redeemed for private classes.

### **LIVING ACCOMMODATIONS:**

#### **Prior to Arrival:**

Housing cancellations must be received in writing 10 business days prior to arrival. If proper notice is not received or the student does not arrive on the reserved date the housing fee equivalent to 2 weeks of accommodations in addition to the \$80 accommodation placement fee is non-refundable. If cancellation is received with proper notice more than 10 business days prior to arrival, the housing fee will be fully refunded with the exception of the non-refundable \$80 accommodation placement fee.

#### **After Arrival:**

There are no refunds, cancellations or changes for stays of 4 weeks or less.

Students may request changes or submit cancellations of housing giving 4 weeks notice. Refunds will be provided after 4 weeks of notice.