

## Rennert New York

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Study@Rennert.com  
[www.rennert.com](http://www.rennert.com)

## Rennert Miami

At St. Thomas University

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FEES & DATES 2010



[WWW.RENNERT.COM](http://WWW.RENNERT.COM)

**RENNERT**

BREAK THE LANGUAGE BARRIER®

# REGISTRATION FORM 2010



Applying to:

**Rennert New York**  
 Fax: +1 212 867 7666  
 study@rennert.com

**Rennert Miami**  
 Fax: +1 305 622 7010  
 miami@rennert.com

## PERSONAL INFORMATION

FAMILY NAME \_\_\_\_\_ GIVEN NAME \_\_\_\_\_  MALE  FEMALE

STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

COUNTRY OF BIRTH \_\_\_\_\_ CITIZENSHIP \_\_\_\_\_ DATE OF BIRTH: DAY / MONTH / YEAR \_\_\_\_\_ NATIVE LANGUAGE \_\_\_\_\_

How I heard about Rennert:  Agency \_\_\_\_\_  Website \_\_\_\_\_  Friend  Magazine  Other: \_\_\_\_\_

Level of English:  Beginner  Intermediate  Advanced

Emergency Contact: \_\_\_\_\_  
 NAME \_\_\_\_\_ COUNTRY CODE - TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

## STARTING DATES

I wish to study for \_\_\_\_\_ weeks. I plan to start my classes on \_\_\_\_/\_\_\_\_/\_\_\_\_ I plan to finish my classes on \_\_\_\_/\_\_\_\_/\_\_\_\_  
 DAY MONTH YEAR DAY MONTH YEAR

Have you ever studied at Rennert before?  No  Yes What year? \_\_\_\_\_ Which location?  New York  Miami

## COSTS WORKSHEET

		Professional English Program	Weeks	Tuition	Deposits & Fees	Dollar
<b>American English Program</b>	Weeks					
Rapid Progress 30	_____	Part-Time Professional Group	_____	\$_____	Registration Fee: US \$145	\$_____
Rapid Progress 20	_____	Full-Time Professional Group	_____	\$_____	Study Materials Fee: US \$65	\$_____
Vacation 'N Learn®	_____	Part-Time Professional Private	_____	\$_____	The Arts plus English additional	
Business English	_____	Full-Time Professional Private	_____	\$_____	registration (non refundable): US \$100	\$_____
Electives	_____	FT Pro Private with Excursions	_____	\$_____	Miami On-campus Activities*: US \$50	\$_____
		Professional Combination	_____	\$_____	Optional Express Delivery: US \$80	\$_____
		Accent Reduction	_____	\$_____	Optional Airport Transfer Miami	
<b>Exam Preparation Courses</b>	Weeks	International Networking	_____	\$_____	(each way): US \$120	\$_____
TOEFL Success	_____	Advanced Conversation Elective	_____	\$_____	Optional Airport Transfer Manhattan	
Cambridge CAE	_____	Private hourly lessons	_____	\$_____	(each way): US \$150	\$_____
Cambridge FCE	_____	English for Specific Purposes	_____	\$_____	Optional Airport Transfer Outer Borough	
TOEIC Exam Fee (\$85)	_____	E-mail Follow-up Course	_____	\$_____	(each way): US \$185	\$_____
Cambridge Exam Fee (\$410)	_____	Telephone Follow-up Course	_____	\$_____	Accommodations Placement *	
					(non-refundable): US \$80	\$_____
<b>Academic Year Program</b>	Weeks	<b>The Arts plus English</b>	Weeks	Tuition		
Academic Year	_____	<i>English course fees additional</i>				
University Access	_____	BodiBalance™ Dance	_____	\$_____	<b>Total Enclosed</b>	\$_____
University Class Auditing Miami	_____	Steps on Broadway Dance	_____	\$_____		
		Fashion Saturdays	_____	\$_____		
<b>Career Preparation</b>	Weeks	Fashion Intensive	_____	\$_____		
Vacation and Volunteer	_____	Music Private/Ensemble	_____	\$_____	*If you choose Rennert accommodations, pay the	
Placement Fee	_____	Intensive Filmmaking/Acting	_____	\$_____	Placement Fee now.	
PEWW	_____	Short-Term Filmmaking	_____	\$_____	*If you choose Miami as your location, pay the	
Placement Fee	_____	Cooking Fundamentals	_____	\$_____	On-campus Activities fee.	
TESOL Teacher Training	_____	Latin and Ballroom Dance	_____	\$_____		
		Make-up Artistry	_____	\$_____		

## ACCOMMODATIONS

- No**, I do not wish to have Rennert arrange housing accommodations for me.  
 **Yes**, please arrange my housing accommodations during my studies at Rennert.

A non-refundable Accommodations Fee of **US \$80** must be included with your registration.

Please arrange my accommodations for \_\_\_\_\_ weeks. Arrival Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DAY MONTH YEAR Departure Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DAY MONTH YEAR

Please note: Accommodation week begins on Sunday and ends on Saturday. A 2-week housing deposit must be received to hold your reservation.

- | 1st choice               | 2nd choice               | NEW YORK  | 1st choice               | 2nd choice               | MIAMI   |
|--------------------------|--------------------------|---|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Homestay – Manhattan* Single only   | <input type="checkbox"/> | <input type="checkbox"/> | Homestay - including breakfast *  |
| <input type="checkbox"/> | <input type="checkbox"/> | Homestay - Outerborough* <input type="checkbox"/> Single <input type="checkbox"/> Double  | <input type="checkbox"/> | <input type="checkbox"/> | Homestay - including breakfast and dinner *   |
| <input type="checkbox"/> | <input type="checkbox"/> | Executive Homestay* Single only   | <input type="checkbox"/> | <input type="checkbox"/> | Cascia/Donnellon Hall <input type="checkbox"/> Single <input type="checkbox"/> Double |
| <input type="checkbox"/> | <input type="checkbox"/> | DeHirsch 92nd Street Y <input type="checkbox"/> Single <input type="checkbox"/> Double  | <input type="checkbox"/> | <input type="checkbox"/> | University Inn <input type="checkbox"/> Single <input type="checkbox"/> Double        |
| <input type="checkbox"/> | <input type="checkbox"/> | Vanderbilt / West Side YMCA <input type="checkbox"/> Single <input type="checkbox"/> Double   | <input type="checkbox"/> | <input type="checkbox"/> | Villanova Hall <input type="checkbox"/> Single <input type="checkbox"/> Double        |
| <input type="checkbox"/> | <input type="checkbox"/> | Brandon Residence for Women Single only   |                          |                          |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Manhattan Apartment <input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Private Studio <input type="checkbox"/> Shared Studio <input type="checkbox"/> Exec. Studio <input type="checkbox"/> Exec. One-bedroom |                          |                          |   |

**\*If your choices include Homestay, please note the following:**

I smoke.  yes  no

I can live in the same household as a pet.  yes  no

I am allergic to the following: \_\_\_\_\_

I can live in the same household as young children.  yes  no

Special requests: \_\_\_\_\_

## INSURANCE

- YES, I will purchase Rennert's CareMed Health and Travel insurance online at [www.rennert.com/english/registration.htm](http://www.rennert.com/english/registration.htm)  
 NO, I have my own health and travel insurance and will provide Rennert with proof upon arrival.

## AIRPORT PICKUP

- Please arrange for a car to meet me at the airport and take me to my accommodation. Completed airport transfer form must be received at least two weeks prior to arrival.

Airline: \_\_\_\_\_ Airport of Departure: \_\_\_\_\_ Airport of Arrival: \_\_\_\_\_

Flight No.: \_\_\_\_\_ Date of Arrival: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DAY MONTH YEAR Time of Arrival: \_\_\_\_\_  AM  PM

## FORM I-20 REQUEST

- NO**, I do not wish to receive a Form I-20.  **I am a transfer student.**  
 **YES**, I will apply for an F-1 student visa and request a Form I-20. If **YES**, you must submit the following in order for us to send the Form I-20:
1. Completed and signed Registration Form including payment of all fees - Registration Fee(s), Tuition, Study Materials Fee, Accommodation Fee (where applicable).
  2. Proof of financial ability to support yourself for the duration of the course. This must be in English and can be any of the following:
    - a. A current personal bank statement or a letter from a bank indicating the current balance
    - b. A completed letter/affidavit of support from the student's sponsor along with the sponsor's bank statement, bank letter or notarized copy of his/her most recent federal income tax return verifying his/her financial ability to meet those expenses
    - c. A letter from a sponsoring agency (employer or school) outlining details of their financial award to the student
    - d. An original scholarship letter from a governmental or other organization
  3. Copy of student's passport
- Please send my Form I-20 by Express Courier for an additional fee of **US \$80**  
 Please send my Form I-20 by regular mail for no additional cost. Allow at least 30 days for international mail.

## METHOD OF PAYMENT

### New York

- International Money Order  
 Bank Wire Transfer with Unipay  
[www.rennert.com/english/registration.htm](http://www.rennert.com/english/registration.htm)

### Miami

- International Money Order  
 Bank Wire Transfer with Unipay  
[www.rennert.com/english/registration.htm](http://www.rennert.com/english/registration.htm)

Credit Card Payment  Visa  MasterCard Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_Month \_\_\_\_Year

I hereby authorize Rennert to charge my credit card in the amount of US \$\_\_\_\_\_.

NAME OF CARD HOLDER

SIGNATURE OF CARD HOLDER

DATE

## YOUR AGREEMENT

– Your signature is required to complete your registration

I have read and understood the terms outlined in Rennert's list of tuition and accommodation rates, costs, conditions, cancellation policies and Form I-20 request information. I have also read and understood descriptions of the courses for which I am registering, and all other disclosure material. I affirm that I have sufficient funds to pay all tuition and the cost of food, accommodations and personal expenses during my period of study at Rennert. I authorize Rennert to take appropriate medical action in case of illness or injury, and I understand that I am responsible for all medical expenses. I affirm that I know that all F-1 students must be covered by valid travelers insurance for the duration of their stay. I certify that the information given by me in this Registration Form is accurate and complete.

SIGNATURE OF STUDENT

SIGNATURE OF SPONSOR (If student is under 21 years old)

DATE

# 2010 Programs and Tuition

## American English Program

**Intensive communicative courses for adults 17 years and older.** Price per week in U.S. dollars.

	Size	Levels	Hours	NEW YORK \$   MIAMI \$		12-19 wks	20+ wks
				1-6 wks	7-11 wks		
Rapid Progress 30	Max 10	1-10	30 hrs/wk	395   <b>365</b>	370   <b>350</b>	350   <b>335</b>	295   <b>280</b>
Rapid Progress 20	Max 10	1-10	20 hrs/wk	315   <b>280</b>	295   <b>270</b>	275   <b>255</b>	255   <b>240</b>
Vacation 'N Learn@	Max 10	1-10	16 hrs/wk	315   <b>280</b>	295   <b>270</b>		
Business English	Max 10	7+	20 hrs/wk	315   <b>280</b>	295   <b>270</b>	275   <b>255</b>	255   <b>240</b>
Electives	Max 10	1-10	10 hrs/wk	135	125		
				NYC   <b>MIA</b>	NYC   <b>MIA</b>	NYC   <b>MIA</b>	NYC   <b>MIA</b>

**DATES:** All English students may start on any Monday. Beginners should begin on the first Monday of every month. Business students must have an upper-intermediate level of English.

## Exam Preparation Courses

**Preparation courses for internationally recognized language tests.** Price per week in U.S. dollars.

	Size	Levels	Hours	NEW YORK \$   MIAMI \$		10wks	12 wks
				1-6 wks	7+ wks		
TOEFL Success	Max 10	5+	20 hrs/wk	315   <b>280</b>	295   <b>270</b>		
Cambridge CAE	Max 12	7+	28 hrs/wk				4440
Cambridge FCE	Max 12	7+	28 hrs/wk			3750	4440
				NYC   <b>MIA</b>	NYC   <b>MIA</b>	NYC   <b>MIA</b>	NYC   <b>MIA</b>

**DATES:** NYC TOEFL students may start on any Monday. MIA TOEFL students may start January 4 and the first Monday of every month thereafter. TOEFL course has a four-week minimum. TOEFL students must have an intermediate level of English. Students may register for the TOEFL exam at [www.ets.org](http://www.ets.org). **FCE 10 week course:** Monday, January 4; **FCE/CAE 12 week courses:** Monday, March 22 and Monday, September 13. FCE and CAE students should arrange accommodations for post-course exam period.

## Academic Year Program

**Preparation program for entry into American universities.** Price per week in U.S. dollars.

Academic Year Program	Size	Levels	Hours	NEW YORK \$   MIAMI \$		36 wks	48 wks
				24 wks	30 wks		
	Max 10	1-10	20 hrs/wk	250   <b>235</b>	240   <b>225</b>	230   <b>215</b>	
	Max 10	1-10	30 hrs/wk	285   <b>270</b>	275   <b>260</b>	265   <b>250</b>	
				NYC   <b>MIA</b>	NYC   <b>MIA</b>	NYC   <b>MIA</b>	
University Access Program	Size	Levels	Hours	Term	Price per Week		
	Max 12	7+	30 hrs/wk	12 wks	395		

**DATES:** (Prior Rapid Progress weeks must be booked separately): Monday, May 24, Monday, September 27.

**University Class Auditing Miami - Tourism and Hospitality, Business and Sports** Price in U.S. dollars.

Size	Levels	Hours	Term	Price
n/a	6+	3-5 hrs/wk	8-16 wks	690 per course

**DATES:** Monday, January 4, Monday, March 1, Monday, August 23, Monday, October 25.

Classes must be booked in conjunction with Rapid Progress 20 and participants must have an upper-intermediate level of English. Eight-week minimum.

## Professional English Program

**Intensive programs for the experienced professional.** New York City only. Price per week in U.S. dollars.

	Size	Hours	1-5wks	6+ wks
Part-Time Professional Group	Max 5	15 hrs/wk	575	540
Full-Time Professional Group	Max 5	30 hrs/wk	900	840
Professional English for Specific Purposes				
Finance	Max 5	15 hrs/wk	725	n/a
Sales and Marketing	Max 5	15 hrs/wk	725	n/a
Law	Max 5	15 hrs/wk	725	n/a
Professional Combination (group+private)	Max 5 (1-on-1)	30 hrs/wk (15/15)	1775	1650
Part-Time Professional Private	1-on-1	15 hrs/wk	1230	1185
Full-Time Professional Private	1-on-1	30 hrs/wk	2460	2340
Full-Time Professional Private with Excursions	1-on-1	30 hrs/wk	2630	n/a
Advanced Conversation Elective	Max 5	8 hrs/wk	390	375
Accent Reduction	1-on-1	10 hrs min	125/hr	
Private Lessons	1-on-1	5 hrs min	90/hr	
International Networking Meetings	1-on-1	4-6 hrs/wk	550/wk	
E-mail Follow-up Course	1-on-1	3 e-mails/wk	n/a	370/3 months
Telephone Follow-up Course	1-on-1	30 minutes/wk	n/a	370/3 months

**DATES:** Professional English for Specific Purposes

Finance (one week)	April 12	May 3	June 7	August 2	September 13
Sales and Marketing (one week)	April 19	May 10	June 14	August 9	September 20
Law (one week)	April 26	May 17	June 21	August 16	September 27

Professional students may start any Monday with the exception of Specific Purpose Courses. Students must have an upper-intermediate level of English.

# 2010 Programs and Tuition—continued

## Career Preparation

**Practice your English in a professional environment with one of these options.** New York City only. Price in U.S. dollars.

**Practical English in the Working World (PEWW):** Improve your English communication skills at NYC companies and organizations.

(For F-1 student visa holders) First two weeks of course are classes only.

Size	Hours	8 - 11 wks	12 - 16 wks
Max 10	20 hrs/wk of study and 15-20 hrs/wk of practical experience	295/wk	275/wk
	One-time Placement Fee	860	1100

**Vacation and Volunteer:** 4 weeks Vacation 'N Learn® followed by 4 or 8 weeks of practical experience in NYC companies and organizations.

(For non-F-1 student visa holders)

Size	Hours	4 wks	8 wks
Max 10	16 hrs/wk of study (for 4 weeks)	315/wk	n/a
	followed by 4 or 8 weeks of volunteer experience		
	One-time Placement Fee	860	1100

Students must have an upper-intermediate level of English.

**TESOL Teacher Training: Internationally recognized teacher training certificate program.** New York City only. Price in U.S. dollars.

Size	Hours	Term	Price for course
Max 10	180 hours	6 wks	2900

**DATES:** Monday, February 8, Monday, March 29, Monday, June 7, Tuesday, September 7, Monday, September 13, Monday, November 1.

Students must have an upper-intermediate level of English.

## The Arts plus English

**Joint programs with leading New York City performing arts centers.** Add on to English programs of 15+ hours. New York City only. Price in U.S. dollars.

	Description	Term	Price excluding English (\$)
BodiBalance™ Dance	English + 8 hrs/wk dance and 2 performances/month	4 weeks	860/4 wk term
Steps on Broadway Dance	English + 5 hrs/wk dance	2 weeks min.	105/wk
Latin and Ballroom Dance	English + 1 hr/wk dance	4 weeks	90/4 wk term
Cooking Fundamentals	English + 4 hrs/wk cooking	2 weeks	280/2 wk term
Fashion Saturdays	English + 3 hrs/wk 5 Saturday fashion classes	7 weeks	250/5 wk term
Fashion Intensive	English + 15 hrs/wk fashion	4 weeks	1285/4 wk term
Music Private	English + 2 hrs/wk private instruction	3 weeks min.	155/wk
Music Ensemble	English + 1 or 2 hrs/wk group ensemble and recital	15 weeks min.	380/12 wk term
Filmmaking/Acting (Intensive)	English + 4 weeks filmmaking/acting	8 weeks	3500/4 wk term
Short-Term Digital Filmmaking	English + 12 hrs/wk filmmaking	4 weeks	1500/4 wk term
Make-up Artistry	English + 50 hrs make-up certificate	9 weeks	850/50 hrs

**DATES:**

<b>BodiBalance™ Dance Experience/English</b>	Monday, January 4	Monday, Feb 1	Monday, March 1	Monday, April 5
Monday, May 3	Monday, June 7	Tuesday, July 6	Monday, August 2	Monday, September 13

Bodibalance students should expect to purchase supplemental materials of \$25 or more.

### Fashion/English

**4-week intensive courses:** Monday, February 1 (no class Feb 12 or 15) Monday, March 1 Tuesday, July 6 Monday, August 2

**7-week Saturday courses:** Monday, January 4 (no class Jan 23) Monday, March 15 (no class April 3) Inquire for Fall dates

Fashion students must have an upper-intermediate level of English.

### Music/English

**Music Ensemble:** Tuesday, February 16 Recital: Monday, May 24 Inquire for Summer and Fall dates

**Filmmaking/English & Acting/English (Intensive)** Filmmaking and Acting dates only - English portion must start at least 4 weeks prior.

Monday, January 4	Monday, February 1	Monday, March 1	Monday, April 5	Monday, May 3	
Monday, June 7	Tuesday, July 6	Monday, August 2	Monday, September 13	Monday, October 4	Monday, October 25

Filmmaking students should expect to additionally spend about \$450/month on film and processing. See [www.renner.com](http://www.renner.com) for more details.

Film and Acting students must have an upper-intermediate level of English.

### Short-Term Digital Filmmaking/English (4 weeks total)

Monday, February 8 Monday, July 12 Monday, August 9

### Latin and Ballroom Dance (4-week terms)

Monday, January 4	Monday, February 1	Monday, March 1	Monday, April 5	Monday, May 3	Monday, June 7
Tuesday, July 6	Monday, August 2	Tuesday, September 7	Monday, October 4	Monday, November 1	Monday, November 29

### Make-up Artistry Certificate Course (7 weeks, Sunday course)

Monday, January 4 Monday, March 1 Monday, May 10 Monday, July 26 Monday, Sept 27 Monday, November 29

### Make-up Artistry Certificate Course (9 weeks, Tuesday & Wednesday course)

Monday, January 4 Monday, March 15 Monday, May 24 Monday, July 26 Monday, October 11

### Cooking Fundamentals (2 weeks total)

Monday, April 12 Monday, July 12 Monday, August 9

# 2010 Accommodations

## New York City Housing

### MEAL PLANS

Meals are NOT included in Rennert accommodations. However, students may add meal plans to their stay. Meal tickets may be redeemed for food Monday to Friday at local eateries close to all Rennert locations. Tickets are non-refundable.  
**Breakfast:** \$20/wk      **Lunch:** \$40/wk

### HOMESTAY PROGRAM

Hosts may be individuals or families. Students stay in single rooms, with double rooms available for two students arriving together. Bathroom facilities are shared with the host. Meals are given Monday through Friday.

	Includes	Single Room	Double Room (per person)
Manhattan	Breakfast	\$480/wk	n/a
Outer boroughs	Breakfast and Dinner	\$370/wk	\$255/wk
Executive Homestay	Breakfast and Dinner 7 days	+\$90/wk	

### RESIDENCE HALLS

**The De Hirsch Residence at the 92nd Street Y:** Rates include use of the library, gym and Internet access where available. Kitchen facilities available. Minimum stay is 28 days.

Single Room	\$460/wk	Double Room	\$395/wk, per person
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**Vanderbilt YMCA/West Side Y:** Rates include use of gym and swimming pool. After 28 days occupants may be required to change rooms. Kitchen facilities available. Maximum stay is 90 days. Doubles are for two students arriving together.

Single Room	\$425/wk	Double Room	\$325/wk, per person
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**Brandon Residence for Women:** Rates include breakfast and dinner at a dining facility in the building.

Single Room	\$385/wk
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**All housing reservations require a two-week deposit to be paid at least two weeks prior to arrival.** Students must arrive on Sunday and depart on Saturday.

### MANHATTAN APARTMENTS

**Midtown East Apartments:** Private rooms in two-bedroom fully equipped and furnished apartments. Apartments are shared with other students of mixed gender. Prime location within walking distance to school. Minimum stay is 14 days.

Single Room	\$550/wk
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**Central Park North Apartments:** Private studios, shared studios and two- or three-bedroom fully equipped and furnished apartments. Apartments are shared with other students of mixed gender. Minimum stay is 14 days.

Private Studio	\$575/wk	Shared Studio	\$400/wk, per person
Single Room	\$475/wk	Double Room	\$375/wk, per person

**Executive Apartments:** Private apartments located in prime Manhattan locations. Minimum stay is one month. Inquire for additional short term executive options.

Studio	\$3500/month	One-bedroom	\$4500/month
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**Apartments require a refundable \$300 security deposit to be paid at school upon arrival.** Students must be at least 18 years old to stay in apartments.

## Miami Housing

**HOMESTAY PROGRAM** Hosts may be individuals or families. Students stay in single rooms. Bathroom facilities are shared with the host.

Minimum stay is 28 days. Meals are given Monday through Sunday.

	Includes	Single Room
Miami Area	Breakfast	\$275/wk
Miami Area	Breakfast and Dinner	\$350/wk

### ST. THOMAS UNIVERSITY RESIDENCE HALLS

Minimum stay is 28 days from January 4-May 8 and August 15-December 11, 2010 and 14 days May 9-August 14, 2010

#### Rates include:

January 4-May 8	3 meals per day Monday-Friday, brunch and dinner Saturday, Sundays and holidays
May 9-August 14	Brunch and dinner 7 days per week
August 15-December 11	3 meals per day Mon-Fri, brunch and dinner Saturday, Sundays and holidays

	Single Room	Double Room
Cascia Hall	\$365/wk	\$265/wk, per person
Donnellon Hall	\$365/wk	\$265/wk, per person
Villanova Hall	\$475/wk	\$365/wk, per person
University Inn	\$465/wk	\$340/wk, per person

Inquire for independent apartment options.

**Miami University Residence Halls require a \$250 key and damage deposit upon arrival.**

Residence halls are closed from December 12, 2010 through January 7, 2011 for Winter Vacation. During this period we will assist you in making alternate accommodation arrangements. Minimum age for University Residence Halls is 18 years old.

# Fees, Policies and Holidays

## Registration and Program Fees

• Registration	\$145	Non-refundable and due when registration is sent
• Study Materials	\$65	Includes first set of books, unlimited broadband access, WIFI and student identification card
• The Arts plus Registration	\$100	Additional non-refundable registration fee for all plus English courses
• Miami On-campus Activities	\$50	Non-refundable. Allows access to library, language lab, sports facilities and pool
• Express Delivery	\$80	Optional rush mail fee for I-20s and other forms
• Cambridge Exam	\$410	FCE or CAE exam fee. Exam takes place after course completion
• TOEIC Exam	\$85	TOEIC exam fee. Offered the 3rd Friday of every month
• Program change	\$60	Administrative fee for program changes requested after course begins
• Airport Transfer Miami	\$120	Optional one-way transfer between Miami airport and Miami
• Airport Transfer Manhattan	\$150	Optional one-way transfer between Manhattan and Newark, LaGuardia or JFK airports
• Airport Transfer Outer Borough	\$185	Optional one-way transfer between Brooklyn/Queens and Newark, LaGuardia or JFK airports
• Health & Travel Insurance	\$53	Non-refundable CareMed health and travel insurance

## Accommodation Fees

• Accommodations	\$80	Non-refundable placement fee for all accommodation bookings
• Room Change New York	\$80	Applies to Residence halls and apartments
• Room Change Miami	\$150	Applies to Residence halls and apartments
• Additional night (Single)	\$85	Applies to all accommodations
• Additional night (Double)	\$75	Applies to all accommodations
• Three additional nights or more will be billed as one full week.		

## Terms and Conditions

### Terms and Conditions - Studies and Tuition

- All students must have paid for their program IN FULL by the FIRST day of classes or they will not be permitted to attend classes.
- No tuition refunds will be made after classes begin regardless of reason for departure. Cancellations must be submitted in writing.
- The \$145 Registration Fee is not refundable but may be applied toward future registrations in the same calendar year.
- Tuition and Study Materials Fees are refundable for those who cancel two weeks or more before their intended start date. Rennert will make all refunds within 30 days only to the person or agency that paid the school. Students who have paid their tuition through agents must apply to that agency for a refund.
- Program changes post-arrival require four weeks notice and are subject to a \$60 program change fee. There are no changes on programs of four weeks or less.
- Students participating in English programs at Rennert must be at least 17 years of age and non-native speakers of English.
- Students will be assigned to afternoon or morning schedules based on level and space availability. There are no guaranteed morning classes.
- Prices and policies are subject to change with approval of the New York State Education Department. The binding version of the Registration Package can be found at [www.rennert.com](http://www.rennert.com).
- This school is authorized under Federal law to enroll non-immigrant alien students. César Rennert is a certified sales agent for Rennert. He is registered with the NY State Education Department Bureau of Proprietary School Supervision and his sales license number is #11552508.

### Terms and Conditions - Accommodations

- Requests for living accommodations must be received at least four weeks prior to the start date.
- Students must arrive the Sunday before classes begin and depart the Saturday following the last day of classes.
- Accommodations are only available to Rennert students during their study period. Overnight guests are not permitted.
- We cannot guarantee space in the first choice of accommodations.
- Prices are subject to change due to availability.
- Accommodations cannot be confirmed until a rule acknowledgement form is signed and a housing deposit equivalent to two weeks is paid. The housing deposit must be paid at least two weeks prior to arrival or accommodation reservations will be released.
- We require four weeks notice to change or cancel accommodations post-arrival.
- There are no refunds or changes on reservations of four weeks or less.
- Housing deposit is refundable if cancelled two weeks or more prior to arrival date.
- A fee of \$80 will be charged for all accommodation cancellations or changes made after arrival date at Rennert New York.
- A fee of \$150 will be charged for all accommodation cancellations or changes made after arrival date at Rennert Miami.
- A non-refundable \$80 Accommodations Placement Fee must be included with the registration.
- Refunds will be made within 30 days to the person or agency that paid the school. Students who have paid for their accommodations through agents must apply to that agency for a refund.

## Holidays

**Rennert New York** will be closed from Monday, December 27, 2010 to Friday, December 31, 2010.

**Rennert Miami** will be closed from Monday, December 20, 2010 to Friday, December 31, 2010.

Both locations will reopen on Monday, January 3, 2011.

We will also be closed on the following holidays, for which there is no compensation for instruction hours lost:

Monday, February 15 -Presidents' Day

Monday, May 31 -Memorial Day

Monday, July 5 -Independence Day

Monday, September 6 -Labor Day

Thursday and Friday, November 25 & 26 -Thanksgiving

## Are you ready to come to Rennert and experience New York City or Miami?

### ALL STUDENTS have you...

- included your \$145 non-refundable registration fee?
- included your \$100 Arts plus registration fee?
- sent your completed registration form by fax or e-mail including all personal information, program information and study dates?

### FOR ACCOMMODATIONS have you...

- included your \$80 accommodations fee?
- included your first AND second housing preference?

### VISA STUDENTS have you...

- included your passport copy?
- included your bank statement or letter of support?
- included your \$80 express mail fee (if requested)?

### TRANSFER STUDENTS have you...

- provided your transfer form completed by your previous school?
- included your passport copy?
- included your bank statement or letter of support?

